



CMS COVID SAFETY PLAN



CLASSROOM OPERATIONS

- Students must use hand sanitizer stations before entry into classroom.
- Students will transition to/from classrooms single file. Responsible distancing will be enforced.
- Masks will be worn at all times except during lunch.
- Cell phones must be off and in laptop/bookbag throughout class (*unless use is permitted by teacher*)
- Students will sit in same seats daily (Contact tracing purposes).



HALLWAY OPERATIONS

- Hallways will be set-up for 1-way direction transitioning.
- Students will move in one direction during transitions.
- Only one team will transition at a time, in a staggered & carousel motion.
- Staff members will provide active supervision to ensure responsible distancing and mask-wear compliance.



RESTROOM OPERATIONS

- CLASSROOM / TEAM Schedule**
- Each grade level & Connections Team will develop a restroom usage schedule. Refer to the “restroom zones” and plan accordingly.
 - Teachers may issue individual student passes but no more than 1 boy/1 girl at a time. Students will sign-in our restroom usage log to assist with contact-tracing as needed.



FOOD OPERATIONS

- BREAKFAST**
- Students will pick-up breakfast in the breakfast line and then report to homeroom upon morning arrival.
- LUNCH**
- Teams will be scheduled on a rotation schedule for lunch. Two teams will eat lunch in the lunchroom while the other 2 teams eat in the classroom.
 - Fridays will be our Flex Day (more details to follow)
 - Students will be able to remove masks while eating lunch.



CLINIC OPERATIONS

- Clinic-Aide will provide customary support.
- Parents must monitor the health of their children and keep sick children at home. This includes checking your student’s temperature and monitoring for other possible symptoms of COVID-19 daily.
 - Clinic Aides will also be trained to identify the symptoms of COVID-19 and will immediately isolate students with these symptoms.
 - Parents will be required to pick up sick children immediately from school.



ARRIVAL & DISMISSAL

MORNING ARRIVAL
8:15a-8:45a

CAR RIDERS

- Students will be assigned car rider ID Numbers.
- Mask wear will be required and students will enter door #1 and adhere to responsible distancing procedures.
- Students will adhere to assigned travel paths

Grade Level Travel Paths

6th	Learning Support Hall
7th	E Hall
8th	Student Services hall

BUS RIDERS

Students will exit their bus - mask on, adhere to responsible distancing procedures



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CLASSROOM OPERATIONS

- Students will use provided disinfectant resources to clean desk/chair areas before leaving classroom.
- Students must take all supplies and personal belongings with them when they are dismissed.



HALLWAY OPERATIONS



RESTROOM OPERATIONS

END OF DAY (3:45p)

- All restrooms will be locked at 3:45pm. Emergency usage requests (only) will be sent to the Front Office which will require SIGNING-IN.



FOOD OPERATIONS

- Hand sanitizer before retrieving lunch
- ABM Team will provide trash bags and handle trash collection.
- If weather permits, teachers may choose to enjoy lunch outside with students.



CLINIC OPERATIONS

- In the event a parent cannot be reached, the emergency contact for the student will be called.
- Students and staff who test positive for COVID-19 (symptomatic or asymptomatic) must remain at home for the length of time recommended by the Public Health Department.

Parents, students, staff, and visitors shall not enter any RCPS building with symptoms of COVID-19, having been exposed to COVID-19 in the last 14 days, or having tested positive for COVID-19 without the appropriate isolation period. Anyone who knowingly violates this protocol may be subject to disciplinary action.



BUS / CAR RIDER OPERATIONS

and enter their assigned door.

Grade Level Travel Paths

6th	Boy's Locker Room Hall & Learning Support Hall
7th	Boy's Locker Room Hall & E Hall
8th	Band/Chorus Hall & Student Services hall

AFTERNOON DISMISSAL

3:55p-4:25p

CAR RIDERS

- Car Riders will be dismissed from their last period class by their ID numbers which will be displayed school-wide.



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CLASSROOM OPERATIONS



HALLWAY OPERATIONS



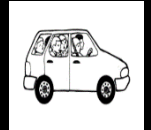
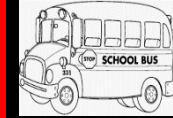
RESTROOM OPERATIONS



FOOD OPERATIONS



CLINIC OPERATIONS



BUS / CAR RIDER OPERATIONS

- Once a student leaves the building, he or she will not be allowed to reenter the building.

BUS RIDERS

- Bus dismissal will begin once all buses are on campus.
- Students will be dismissed by grade level halls (left side/right side) to minimize hallway inter-mingling.

ATHLETES

- Athletes will be dismissed along with the last bus load is dismissed.



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MEDIA CENTER PROTOCOL	<ul style="list-style-type: none">• Books and materials may be checked out by teachers and students using DESTINY (on-line checkout system).• Media Center specialist will fulfill Destiny check-out requests and deliver to classrooms.• For the safety of our staff and students returned books/materials will be placed on book carts for quarantine before recirculating. Media Center Specialist will develop a system for collecting and quarantining returned library books/materials.
GENERAL SAFETY PROTOCOL	<ul style="list-style-type: none">• PPE will be provided for staff by the school district throughout the years• One-way / Carousel flow of traffic with staggered dismissal in class changes & dismissal.• Responsible distancing will be enforced.• Restrooms and High Touch Points will be cleaned/disinfected “hourly”.• School-wide electrostatic sprayer disinfecting will be done multiple times during the week.• All students & staff members will wear face masks each day except during lunch.• Appointments are required for on-campus visits• Early check-outs will be processed by the front office and students will be escorted to Door 1 to join parents. Please have your I.D. ready for verification (no check-outs after 3:30p).• Drop-Offs (Laptops, instructional materials, athletic gear, etc.) will be handled by the front office team with discretion.
OUTSIDE VISITS WILL BE PROHIBITED AT THIS TIME INCLUDING BUT NOT LIMITED TO:	<ul style="list-style-type: none">• Lunch drop-offs• Drop-Offs (Laptops, instructional materials, athletic gear, etc.)• All parent meetings will be facilitated virtually until COVID restrictions are eased.
IMPORTANT NOTICES	<ul style="list-style-type: none">• To ensure safety, arrival on campus before 8:15a is not permitted. <i>(1st infraction: Administrative Warning / Additional infractions: Subject to Disciplinary consequences as outlined by RCPS Code of Conduct.</i>